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**SOUTH EASTERN UNIVERSITY OF SRI LANKA**

**APPLICATION FOR ACADEMIC ADMINISTRATIVE POSITION - 2019**

**FOR INTERNAL CANDIDATES**

**Post applied for :…………………………………………………………………………………………………………..**

**Name with initials :…………………………………………………………………………………………………………..**

**Designation :………………………………………………………………………………….……………...............**

**Date of Appointment :.……………………………………………………………………..……………………………………**

**Present Administrative Positions (If applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Post** | **Department/Division/Unit** | **Period** | |
| **From** | **To** |
| **01.** |  |  |  |  |
| **02.** |  |  |  |  |
| **03.** |  |  |  |  |
| **04.** |  |  |  |  |
| **05.** |  |  |  |  |

**Previous Administrative Positions held (If applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Post** | **Department/Division/Unit** | **Period** | |
| **From** | **To** |
| **01.** |  |  |  |  |
| **02.** |  |  |  |  |
| **03.** |  |  |  |  |
| **04.** |  |  |  |  |
| **05.** |  |  |  |  |

I do hereby certify that the above particulars given by me are true and correct and statement of vision for the development of relevant Centre/Unit is attached herewith. I do hereby declare that if I am appointed to the above post, I will perform my duties sincerely for the development of the Centre/Unit.

Date:………………………… ……………………………………..

Signature of Applicant

Recommendation ofthe Head /Department of ……………………………………………………………………………

Date:………………………… ………………………………………

Signature of Head

Recommendation of the Dean /Faculty of ……………………………………………………...............................................

Date:………………………… ………………………………………

Signature of Dean